

Lifestyle Support Worker

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| Team | Community Services |
| Location | Brisbane – Southern Suburbs and Ipswich |
| Manager | Coordinator Community Services |

Purpose

The Lifestyle Support Worker provides quality accommodation and community access services in alignment with NDIS Practice Standards for autistic people.

Responsibilities

- Provide a person-centred, safe, secure, healthy and hygienic home environment for adults in Independent Living Service Houses ensuring required equipment and consumables are available and ready for use
- Utilise Active Support Framework to support clients as detailed within their support plan in managing activities of daily living which may include high intensity daily personal activities
- Develop and maintain positive, respectful relationships with clients and support clients in the development of positive and valid community relationships
- Ensure all support provided is done so in alignment with NDIS Practice Standards managing any associated risks, and reporting all incidents
- Assist in the development and implementation of positive behaviour support plans to manage and monitor complex and challenging behaviours
- Work collaboratively with relevant stakeholders to ensure continuity and effective delivery of client services
- Transport clients safely as required to attend day programs, medical appointments or for community access
- Maintain appropriate documentation for each client and ensure all reporting is completed in accordance with Autism Queensland policies and procedures
- Participate in team meetings, training and development activities to develop and maintain knowledge, service standards and compliance with AQ policies and procedures

Key Performance Indicators

- Clients are engaged and empowered through receiving the right type and amount of support

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- All support provided to clients is provided and documented in accordance with AQ systems and NDIS Code of Conduct
 - Client Individual Support Plans are in place and are implemented and reviewed regularly
 - Client documentation and reporting is timely and compliant with AQQA policies and procedures
 - Documented evidence of communication with relevant stakeholders
 - Community access outings and events are arranged on a regular basis and are relevant to client age and interests
 - AQ fleet and/or private vehicle used to transport clients is driven and maintained in accordance with relevant policies and procedures
 - Attendance at and participation in team meetings and professional development training
 - Compliance with Autism Queensland policies and procedures

Requirements

- Certificate III or IV in Disability Services or higher relevant qualification
- Knowledge and understanding of NDIS Code of Conduct
- Knowledge and understanding of supporting clients with high intensity daily personal activities
- Demonstrated ability to work autonomously and collaboratively as a member of a team
- Proven ability to communicate effectively – both verbally and in writing
- Demonstrated understanding of the need to establish and maintain professional boundaries
- Literacy, numeracy and computer skills sufficient to support documentation requirements and client needs including administration of medication and management of personal finances
- Proven interest in and willingness to promote the independence and social inclusion of clients in supported accommodation

Highly Regarded

- Experience working with autistic adults and children, or those with a disability
- Experience with adults who present with challenging behaviours
- Demonstrated proficiency in the use of Microsoft Office suite

Special Requirements

- NDIS Worker Screening Clearance and Blue Card (WWCC paid workers)
- Evidence of current COVID-19 Vaccination
- Current open driver's license and ability to drive a seven-seater vehicle
- Required to work within a 24 hour/7 days per week roster, with sleepover and awake shifts
- Required to work at various client homes in southern suburbs of Brisbane and Ipswich
- Ability to use own vehicle for work purposes when a pool vehicle is not available
- Current, recognised Provide First Aid including Provide Cardiopulmonary Resuscitation (CPR) qualification
- Certificate of Completion in NDIS Worker Orientation Module "Quality Safety and You"
- Certificate of Completion – NDIS Supporting Safe and Enjoyable Meals module
- Certificate of Completion – Supporting Effective Communication module

Position Description Reviewed: May 2023