

Early Years Inclusion Consultant

Team	Early Years Inclusion Team
Location	Brighton / Sunnybank Hills/Gold Coast/Gladstone/Rockhampton/Cairns/ Mackay
Manager	Manager Early Years Inclusion

Purpose

The purpose of this position as an Early Years Inclusion Consultant is to provide quality early years support to increase the confidence and capability of early education staff in evidence-based interventions that support engagement of children with additional needs in their early education and care/education setting.

Responsibilities

- Provide tailored support to early childhood education and care (ECEC) services and/or schools and/or specialist services through a variety or combination of approaches including telephone, web-based supports, coaching, training, consultancy, participation in goal setting and planning, professional development, direct support to students, environmental adjustments, case management and/or parent liaison
- Provide understanding and experience in the design and implementation of direct (individual and/or group) and consultation-based intervention, which is responsive to the individual needs of children, their families, and other relevant stakeholders
- Establish and maintain effective collaborative relationships with relevant stakeholders to facilitate their participation providing support, education and inclusion of children with additional needs
- Prepare and maintain progress notes, data and records of assessment, observation, reports and meetings as required
- Contribute to the ongoing review and development of the Inclusion Consultant service delivery model
- Promote and disseminate information about the Inclusion Consultant model through stakeholder meetings, conference presentations, education forums, and internally within Autism Queensland
- Manage ongoing communication with the ECEC service or school regarding service delivery as required
- Contribution to the development of an on-line resource hub

Key Performance Indicators

- Demonstration of high-level professional expertise in implementation of evidenced-based practices for autistic children, including Positive Behaviour Support
- Applying an understanding and knowledge of the Queensland Kindergarten Learning Guidelines and Early Years in the Australian Curriculum
- Demonstration of high-level professional expertise in coaching and development practices
- Positive feedback from ECEC services/schools that indicates an individualised, flexible and quality service has

been provided

- Evidence of appropriate information/data collection, completion of reports and other documentation as required
- Attendance at and active participation in all required meetings
- Establishment and maintenance of professional communications and positive working relationships with internal and external stakeholders
- Compliance with Autism Queensland Quality Assurance (AQQA) including Workplace Health & Safety policies and procedures
- Acting in alignment with AQ's Vision, Mission and Values with a strategic approach to the development and improvement of Autism Queensland services

Requirements

- Minimum tertiary degree (or equivalent) qualification in Teaching, Speech Pathology, Occupational Therapy or Psychology
- Minimum five years' experience as a practicing Teacher or Allied Health Professional
- Demonstrated knowledge and understanding of current theories and best practice regarding support of autistic children, particularly in early years settings
- Demonstrated ability to work effectively with children in early years settings (ECECs, early years school) to support the participation of autistic children and additional needs and enhance learning outcomes
- Demonstrated ability to provide consultative support and coaching for early childhood professionals
- Demonstrated knowledge and understanding of the Queensland Kindergarten Learning Guidelines and Early Years in the Australian Curriculum, specifically innovative curriculum practices for children requiring differentiated teaching, assessment and reporting
- Demonstrated ability to work independently to build stakeholder relationships
- High level understanding of policy and legislation relevant to the education of autistic children and additional needs early childhood settings
- Proven highly effective interpersonal skills necessary for external stakeholder relationships

Highly-regarded

- Post-graduate qualifications in relevant professional field or in early years study

Special Requirements

- Membership and/or registration with relevant professional body and/or registration and accreditation scheme
- NDIS Worker Screening Clearance and Blue Card (WWCC paid workers)
- Regular travel within SEQ, as well as the wider Queensland
- Evidence of current COVID-19 Vaccination
- Current open driver's license
- Some out of normal hours' work
- May be required to use own vehicle for work purposes when an AQ pool vehicle is not available
- Current, recognized Provide First Aid including Provide CPR qualification
- Certificate of Completion in NDIS Worker Orientation Module "Quality Safety and You"

Position Description Reviewed: July 2023