



We partner with people on the autism spectrum, their families and communities to remove barriers and realise potential.

Group Leader

Team	Gladstone Therapy / Kindi
Location	Gladstone
Manager	Team Leader AQ Gladstone

Purpose

The purpose of this position as Group Leader (Teacher/Occupational Therapist/Speech Pathologist) is to provide quality professional early intervention services, contributing as a member of a trans-disciplinary team to the participation and quality of life of children with autism spectrum disorders (ASD), with a focus on preparation for entry to full-time school.

Responsibilities

- Collaborate and contribute as a member of a trans-disciplinary team to the design, development and delivery of centre-based group and individual programs which are responsive to the needs of each child, their family and relevant education setting
- Provide consultative support through school meetings, telephone consultation, parent meetings and web conferencing
- Establish and maintain effective collaborative relationships with all stakeholders to support their participation in planning, decision making and reporting
- Prepare, facilitate and maintain assessment, observation, data collection and progress reports as required
- Facilitate the collaborative preparation of trans-disciplinary Individual Support Plans (ISPs)
- Supervise Teacher Aides where relevant
- Provide training and information in areas of professional expertise for internal and external stakeholders

Key Performance Indicators

- Development and delivery of appropriate individualised interventions for each child, within the context of a group program
- Demonstrated trans-disciplinary, evidence-based practice
- Demonstrated understanding of and commitment to AQ policies, procedures and program delivery model
- Evidence of appropriate data collection and completion of reports, ISPs and other documentation as required
- Professional communication and information-sharing with parents / carers
- Attendance at and participation in all required staff meetings
- Billing of minimum five hours per full-time work-day to direct client service provision, averaged over a period of 2-4 weeks
- Participation in ongoing professional development activities and discipline-specific networking
- Compliance with Autism Queensland Quality Assurance (AQQA) including Workplace Health & Safety policies

and procedures

Requirements

- Tertiary qualifications in early childhood/primary education or allied health – e.g. Speech Pathology or Occupational Therapy
- Demonstrated understanding of contemporary methodologies in the provision of early intervention services to children with ASD or special needs
- Proven knowledge of child development, behaviour and learning
- Demonstrated understanding of and experience in the design and implementation of group and individual educational and/or therapy programs responsive to the individual needs of children and their families
- Demonstrated ability to work effectively with families and professionals in addressing the special needs of children with ASD or disabilities
- Demonstrated ability to work collaboratively within a trans-disciplinary team
- Demonstrated ability to communicate effectively with parents, professionals and other stakeholders, both verbally and in writing

Highly Regarded

- Tertiary qualifications in Autism, Special Education or Disability
- Significant demonstrated ability and experience in presenting training and education programs to parents and professionals

Special Requirements

- Current registration with a relevant professional body– e.g. Queensland College of Teachers, Speech Pathology Australia, Australian Health Practitioner’s Regulation Agency (AHPRA)
- Current open driver’s license
- Travel to other Autism Queensland sites will be required and some out of normal hours’ work
- May be required to use own vehicle for work purposes when a pool vehicle is not available
- NDIS Worker Screening Clearance and Blue Card (WWCC paid workers)
- Evidence of current COVID-19 Vaccination
- Current, recognized Provide First Aid including Provide CPR qualification
- Certificate of Completion in NDIS Worker Orientation Module “Quality Safety and You”

Position Description Reviewed: June 2021