

Lead Occupational Therapist

Team	Practice Excellence
Location	State-wide
Manager	Chief Operations Officer

Purpose

The Lead Occupational Therapist provides leadership and strategic development of Autism Queensland's occupational therapy services and contributes to the development and monitoring of Autism Queensland's professional practice standards.

Responsibilities

- Participate as a member of the AQ Practice Excellence Team, contributing to the development and review of:
 - briefing and position papers
 - programs and service delivery models
 - staff orientation and professional development programs
 - relevant internal policies, procedures and standards
 - external policy, legislation and professional guidelines
- In collaboration with managers and Human Resources, support the recruitment, orientation and ongoing professional development of AQ occupational therapists and professional practice supervisors.
- Lead the provision of professional development of individual occupational therapists with the aim of developing their profession-specific competencies and evidence-based practice, consistent with AQ's professional practice principles and standards of delivery.
- Facilitate professional networking for AQ occupational therapists.
- Provide recommendations to senior and front-line managers on the professional development needs of individual occupational therapists, and the suitability of profession specific professional development events.

- In collaboration with managers hosting student clinical placements, contribute to the pre-service education and development of occupational therapists.

Key Performance Indicators (KPIs)

- Effective communication and collaboration with managers to support the overall functioning of teams and collaborative practice.
- Effective contribution to professional development planning and facilitation of supervision and professional networking meetings for occupational therapists.
- Direct reports' probation and annual performance appraisals are effectively actioned.
- Support with recruitment and orientation processes for occupational therapists.
- Effective contribution to the Practice Excellence Team, AQ's practice principles and strategic development of occupational therapy services.
- Occupational Therapy practice across AQ is observed to be consistent with AQ's professional practice principles.
- Positive feedback is received regarding support provided and occupational therapy practice and outcomes.
- Maintenance of a clinical role in at least one operational area of AQ with demonstrated achievement of all KPIs of that role.

Requirements

Qualifications:

- Minimum bachelor's degree (or equivalent) qualification in Occupational Therapy.

Experience:

- Minimum eight years' experience as a practicing Occupational Therapist.

Skills, knowledge & capabilities:

- Demonstrated high level understanding and clinical expertise in the delivery of evidence based occupational therapy services specialising in autism.
- Demonstrated effectiveness in provision of clinical supervision.

- Demonstrated effectiveness in working as a member of a multi-professional team and ability to provide professional leadership.
- Demonstrated effectiveness in the planning and delivery of professional development.
- High level interpersonal, verbal and written communication skills.
- Demonstrated commitment to AQ's Vision, Mission and Key Drivers with a strategic approach to the development and improvement of occupational therapy services.

Additional requirements:

- Current membership with Australian Health Practitioner Regulation Agency (AHPRA).
- Current open driver's license.
- Travel to other Autism Queensland sites, Intrastate travel and some out of normal hours' work required.
- May be required to use own vehicle for work purposes when a pool vehicle is not available.
- Current, recognized Provide First Aid including Provide CPR qualification.
- NDIS Worker Screening Clearance (paid workers).
- Certificate of Completion in NDIS Worker Orientation Module "Quality Safety and You".

Last Reviewed

2/10/2026